

## BOSCOMBE AREA TOWNS FUND BID

### BRIEFING NOTE 4: TERMS OF REFERENCE

**Draft Version:** As agreed at the Towns Fund Meeting on 30<sup>th</sup> January 2020

**DATE:** 20<sup>th</sup> April 2020

**FROM:** Martha Covell, Programme Manager

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#### 1. Background

- 1.1 The Boscombe Regeneration Partnership (BRP) was established in 2010 to bring together partners to make Boscombe a better place for all those who live, work and visit the area. The Boscombe Commitment 2012 – 2015 and subsequent 2015-2020 outlined the partnership's commitment and ambition for Boscombe.
- 1.2 In 2019, BCP Council was formed and the new administration confirmed their commitment to prioritising Boscombe and to continue with its focus on improving the area.
- 1.3 In December 2019, BCP Council were awarded funding from the Towns Fund to work with partners to develop a Towns Investment Plan for Boscombe. The BRP were identified as the lead partner for the project, building on the significant work taken place to date.
- 1.4 The Boscombe (Regeneration Partnership) Towns Fund Board is the group of partners responsible for developing the Town Investment Plan for the Towns Fund along with driving forward the ongoing work to regenerate the Boscombe area.
- 1.5 This document clarifies the governance arrangements of the Board.

#### 2 Vision, Themes and Deliverables

- 2.1 The draft Vision for the Investment Plan is:
- 2.2 *'By 2030 Boscombe-Bournemouth (the regeneration area) will be a desirable place to live, work and visit which is well connected, diverse, healthy and safe. Building on the areas unique arts scene and built seaside heritage, there will be more jobs in a wider variety of sectors and the community will have greater access to good quality jobs, training, recreational activities and homes.'*
- 2.3 Aims  
Four aims underpin our ambitious plans for economic and housing growth:
  - To attract inward investment and deliver economic regeneration including new jobs and training opportunities
  - To deliver high quality zero carbon homes in a vibrant mixed use neighbourhood
  - To develop a beautiful, healthy and green place that enhances Boscombe's Victorian Heritage
  - To achieve better virtually and physically connected communities and foster active travel.

#### 3 Role of the Board

- 3.1 **Build on the** legacy work of the BRP and develop public-private-community projects and initiatives that will continue to deliver around the area's needs;

3.2 Establish, support and scrutinise the work of the executive groups reporting to the board:

- Delivery Board
- Jobs and Training sub-group
- Property sub-group
- Partners
- Key Stakeholders

3.3 Develop the Town Investment Plan for Boscombe which seeks to transform the town's development potential and economic growth prospects with a focus on improved transport, broadband connectivity, skills and culture.

3.4 Provide support and challenge to officers and partners responsible for delivery, seeking to find solutions to barriers.

3.5 Ensure we are well placed to secure Towns Fund funding through the Town Investment Plan.

## 4 Tasks

4.1 Set up and establish the Boscombe Towns Fund Board and Executive Groups ensuring the Community is an active and equal partner

4.2 Agree a vision for Boscombe which will inform the development of the Town Investment Plan

4.3 Identify gaps in provision, barriers to delivery and find solutions

4.4 Allocate funding held by the Board in line with criteria established by MHCLG

4.5 Identify and secure public and private sector match funding for the Town Investment Plan

## 5 Board Membership

### Voting board member

Position	Nominated person	Organisation
Chair	Jeff Mostyn	Bournemouth FC
Vice-Chair	Cllr Lewis Allison	BCP
Cabinet Member for Communities		
Cabinet Portfolio Holder for Regeneration	Cllr Mark Howell	BCP
Chief Executive	Graham Farrant	BCP
MP	Rt Hon Tobias Ellwood	Bournemouth East MP
Dorset LEP	Sophia Story	Public/Private
Sovereign Centre Manager/ Director of Development	Peter Ruscoe	New River Retail
Jobcentre Plus	David MacArthur	Public
Coastal BID	Paul Clarke	Public/Private
Boscombe Forum	Mog Morrison	Community
Neighbourhood Forum – Boscombe & Pokesdown	Harry Seccombe	Community / Business
Boscombe Creative Alliance	Darren Mooney	Business and CIC
Bournemouth Emerging Arts Fringe (BEAF)	Carol Maund	BEAF

## Non-voting board member

Position	Nominated person	Organisation
Director of Communities	Kelly Ansell	BCP
Director of Development	Chris Shephard	BCP
Communications	Carly Hoyle	BCP

Position	Nominated person	Organisation
Programme Manager	Martha Covell	ECA (Consultant)

## 6 Quoracy

There are 13 voting board members. The quoracy required for making decisions is 8 voting board members. In the event of a ties decision the Chair has the casting vote.

## 7 Officers

The Chair of the Boscombe Towns Fund Board will be elected from the private sector and will chair the meetings and play a key role in ensuring all partner agencies play their part in the regeneration of Boscombe. A vice-chair will be selected from and by the other members of the Board.

## 8 Attendance

In addition to the Board members, other relevant officers with specialist knowledge will attend Board meetings, dependent on the agenda items in a non-voting capacity.

## 9 Expectations of individual Board members

As a Board member, the commitment to Boscombe is not just about what is discussed at and happens in Board meetings. This responsibility and commitment extends through other responsibilities. Therefore, Board members are expected to:

- Attend all meetings and nominate and brief a deputy to ensure cover if unable to attend
- Play an active part in Board meetings, including voting on decisions within their professional capacity or abstaining where there is a declared conflict of interests
- Act as an ambassador for Boscombe
- Be held to account and hold others to account for the contribution of their organisation
- Align the resources and policies of their own organisation to the delivery the Town Investment Plan
- Adhere to the agreed Governance arrangements